

COURSE AGENDA: HAT-10E

This is the entry level program. It is designed for the beginner or anyone new to these regulations and ideal for the individual responsible for shipping (packaging goods and preparing shipping documentation). It is a comprehensive two-day program designed to take the student through the **7 Steps to Compliance**[®].

Day 1

- ✓ Overview of 49 CFR and application of the regulations
- ✓ *7 Steps to Compliance*[®]
- ✓ Use of the Mancomm edition of 49 CFR
- ✓ Definition, enforcement and penalties
- ✓ Classification of dangerous goods according to 49 CFR
- ✓ Using the Hazardous Materials Table
- ✓ Selection of the shipping description
- ✓ Packaging requirements
- ✓ UN specification packaging
- ✓ Marking and labeling
- ✓ Transport documents
- ✓ Placarding
- ✓ Loading and segregation
- ✓ Reporting requirements
- ✓ Special cases

Day 2

- ✓ Review of day 1
- ✓ Use of the IATA book
- ✓ Operator and state variations
- ✓ Using the dangerous goods list
- ✓ General packaging requirements
- ✓ Packaging instructions for cargo or passenger aircraft
- ✓ Marking and labeling
- ✓ Shipper's declaration and air waybills
- ✓ Placarding requirements
- ✓ Segregation of dangerous goods
- ✓ Accidental release reports
- ✓ Exceptions and special cases
- ✓ Security awareness
- ✓ Quiz

There will be a one-hour lunch break at mid-day.
Exercises are used to reinforce knowledge.



Location and Time

Niagara Falls	8:30AM – 4:30PM
Houston	8:00AM – 5:00PM